

TIDEVIEW ESTATES CONDOMINIUM ASSOCIATION

Community Information Notice: MARCH 2018

Please read this material carefully

****Investors- please provide a copy of this notice to your tenant(s).*

Website: www.evergreenmgt.com - select Association Login - User ID: TVC Password: 100

Association Team Members: Your association team members want to thank you for your continued support throughout the year. We are here to provide you with superior customer service and to answer your questions and concerns. All team members can be contacted at (603) 580-5192 or at the following emails:

Association Manager: Michael Street, mstreet@evergreenharvardgroup.com

Association Administrator: Jodie Champagne, jchampagne@evergreenharvardgroup.com

Accounts Receivable Coordinator: Barb Valenti, bvalenti@evergreenharvardgroup.com

Maintenance Coordinator: Linda Malbon, lmalbon@evergreenharvardgroup.com

Stratham Office Address: 72 Portsmouth Ave, Suite #201 Stratham, NH 03885

NEW FINANCIAL AUDIT: *The yearly financial review/ audit is available to view on the Evergreen Harvard Group Website.*

NEW FREE SAND/SALT: *City of Dover residents are encouraged to take the free sand/salt that is located in the south-west portion of the upper Shaws Lane ballfields parking lot. You will see the signs there indicating where you can take this from for your use.*

NEW SNOW PLOW DAMAGE: Please take a moment to report snow removal damage to **Jodie Champagne, Association Administrator at jchampagne@evergreenharvardgroup.com**. Please note that the Evergreen Harvard Group cannot guarantee the snow removal contractor will be able to make the repairs for the damage assessment notices received after **April 15, 2018**.

NEW CONDO PAYMENTS: Please remember when mailing out your condo dues to include your ten digit account number on all paperwork, including checks. All checks need to be made out to Tideview Condominium Association and mailed to: **Tideview, PO Box 9561, Manchester, NH 03108**. Those who have online bill pay or third party bill pay also need this address updated. Any question please contact Barb Valenti, Accounts Receivable Coordinator at bvalenti@evergreenharvardgroup.com.

TRASH: Per the Rules of the Association trash may only be placed in bags purchased from the City of Dover. All trash must be in a barrel with a lid that can be readily detached or a barrel manufactured with hinges. All barrels, covers and recycle bins must be at all times clearly marked with the Unit Number. Trash must be kept inside the Unit until pick up day. Your recycling bin and trash barrel(s) are to be placed back inside the unit within 24 hours of trash day. Pick up day is Friday unless otherwise notified by the City of Dover and is posted at the mail house.

EMAIL ADDRESSES: In order to save the Association, meaning all owners, money on postage and mailings in general, we now try to send everything we can electronically. Please provide your email address to EHG by emailing Jodie Champagne at jchampagne@evergreenharvardgroup.com and we will add you to the database.

UNIT SALE OR REFINANCE: Anyone involved in a condominium sale or refinance should go to www.evergreenmgt.com, click on the **HomeWise Sales and Refinance Docs** tab to access the information and paperwork needed to complete a unit sale or refinance. If you do not have internet access, please contact Home Wise directly at: 866-925-5004.

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