

# TIDEVIEW ESTATES CONDOMINIUM ASSOCIATION

Community Information Notice: October 2019

Please read this material carefully

\*\*\**Investors- please provide a copy of this notice to your tenant(s).*

Website: [www.evergreenmgt.com](http://www.evergreenmgt.com) – Select Account Login, then select Association Login and enter User ID: TVC Password: 100

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**Association Team Members:** Your association team members want to thank you for your continued support throughout the year. We are here to provide you with superior customer service and to answer your questions and concerns. All team members can be contacted at (603) 622-7000, Fax (603) 623-7200 or at the following emails:

**Association Manager:** Tobin Watterson, [twatterson@evergreenmgt.com](mailto:twatterson@evergreenmgt.com)

**Association Administrator:** Brooke LaCroix, [blacroix@evergreenmgt.com](mailto:blacroix@evergreenmgt.com)

**Maintenance Coordinator:** Linda Malbon, [lmalbon@evergreenmgt.com](mailto:lmalbon@evergreenmgt.com)

**Accounts Receivable Coordinator:** Lauri Young, [lyoung@evergreenmgt.com](mailto:lyoung@evergreenmgt.com)

**Bedford Office Address:** 17 Commerce Drive, Bedford, NH 03110

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**NEW EXTERNAL FAUCETS:** PLEASE MAKE SURE THAT ALL EXTERNAL FAUCETS AT THE VALVE UNDER THE STAIRS ARE SHUT OFF. This is especially important now that we are going into the winter season. Thank you!

**NEW SMOKE/CARBON MONOXIDE DETECTORS:** It is recommended that all smoke and carbon monoxide detectors are tested in conjunction with the time change of November 4, 2018. Smoke detectors should be replaced every ten years and carbon monoxide detectors every five years. Manufacture dates should be clearly stamped on any devices. Thank you!

**REMINDER FALL YARD SALE:** Saturday October 19<sup>th</sup> 9am – 1pm Rain Date Sunday October 20<sup>th</sup>. A good time to join with your neighbors, finding new homes for items no longer wanted.

**KNOX BOX:** If you would like to put a key to your front door in the knox box for **emergency situations only**, please label the key with a key tag marked with your unit number and “dead bolt” or “door knob”. Please call the Dover Fire Department to make an appointment with them to open the box and put your key inside. If any keys that are in the knox box need to be changed out please contact the Dover Fire Department to make arrangements with them. Any questions please contact Management.

**TOWNSQ:** The latest avenue to pass on your concerns, questions and positive feedback to Management. If you are interested in becoming part of the whole experience, please contact Brooke LaCroix, [blacroix@evergreenmgt.com](mailto:blacroix@evergreenmgt.com) and she will give you the information you need to get started.

**TRASH:** Per the Rules of the Association trash may only be placed in bags purchased from the City of Dover. All trash must be in a barrel with a lid that can be readily detached, or a barrel manufactured with hinges. All barrels, covers and recycle bins must be clearly marked with the Unit Number. Trash must be kept inside the Unit until pick-up day. Your recycling bin and trash barrel(s) are to be placed back inside the unit within 24 hours of trash day. Pick up day is Friday unless otherwise notified by the City of Dover and is posted at the mail house.